

Government of West Bengal
Office of the District Magistrate, North 24 Parganas
District Social Welfare Section, Barasat

Memo No M 22017(13)/2/2017-DMDC/152663

Date. 14.6.18

NOTIFICATION

In order to provide protection against sexual harassment of the women at work place and for the prevention and redressal of complaints of sexual harassment and matter connected herewith and incidental thereto as per the Sexual Harassment at Work Place (Prevention, Prohibition and Redressal) Act 2013, the following Local Complaints Committee for North 24 Parganas District is hereby reconstituted under section 7 of the Act.

Chairperson	Smt Soma Sengupta Director, Sanhita Ph-9830288644 , Email- sanhita.calcutta@gmail.com
Members	Smt Camille Jhonson Barrackpore Avenue Women's Cultural & Social Welfare Society Ph- 9831223333, Email- socavenue@gmail.com
	Smt. Nabina Banerjee Save the Children Ph- 8697079917, Email- nabina.banerjee@savethechildren.in
	Smt Jayati Ray Samity Education Officer, Barasat 1 Block, Ph- 8910124421
	Smt Sumita Datta Protection Officer, Domestic Violence, North 24 Parganas Ph- 9830775312
	Smt Anwesha Ganguly Protection Officer, Domestic Violence, North 24 Parganas Ph- 9432181515
Ex-Officio Member	Sri Sunayan Das District Social Welfare Officer, North 24 Parganas Ph- 9674189533, Email- dswo.social.northparganas20@gmail.com

1. The Committee will hold office for 3 (three) years w.e.f 14.06.2018 under Section 7(2) of the Act.
2. The Jurisdiction of the Local Complaints Committee shall extend to entire North 24 Parganas under Section 6(3) of the Act.
3. The Committee will receive Complaints of Sexual Harassment from the Establishment where Internal Complaints Committee has not been constituted due to having less than ten workers or if the Complaints are received against the employer himself as per provision under Section 6 of the said Act.
4. The Committee shall hold a meeting once in a month in order to review the disposal of the existing Complaints. In the event of exigencies, the same could be convened as and when required.
5. The Committee shall work within the scope and extent of the provisions laid down in Section 9,10,11,12,13,14,15 and 16 of the said Act.

6. The Chairperson and members of the Local Committee other than members nominated under clause (b) and (d) of subsection (1) shall be entitled to such fees or allowances for holding the proceedings of the Committee as may be prescribed.
7. The Chairperson and Members, as the case may be, may be removed from the Committee under Section 7 (3) of the said Act.
8. The Committee shall be responsible for submitting the Annual report to the District Magistrate, North 24 Parganas under Section 21 (1) of the said Act.
9. The Committee shall perform its function and objectives as laid down in the Sexual Harassment at Work Place (Prevention, Prohibition and Redressal) Act 2013.
10. Sri Sunayan Das, District Social Welfare Officer, North 24 Parganas, being the Ex-officio member shall act as Member Secretary of the Committee and Smt. Sumita Dutta Protection Officer North 24 Parganas is entrusted with the documentation of the functioning of the Committee including receiving complaints, opening of complaints, files, maintaining registers, preparation of minutes of the meeting etc or also any other works which may be assigned by the Committee, in addition to her normal work.



District Magistrate

~~24~~ North 24 Parganas, Barasat

Date 14.6.18

Memo Now-22017(13)/2/2017-DMDC/152663/11

Copy forwarded for kind information to:-

- 1) The Secretary, Women and Child Development and Social Welfare Department, Government of West Bengal, 10th Floor, Bikash Bhavan, Salt Lake, Kolkata- 700091.
- 2) The Joint Secretary (SW), Women and Child Development and Social Welfare Department, Government of West Bengal, 10th Floor, Bikash Bhavan, Salt Lake, Kolkata- 700091.
- 3) The Additional District Magistrate (Dev), North 24 Parganas.
- 4) The Additional District Magistrate (Treasury), North 24 Parganas.
- 5) Smt. Soma Sengupta, Chairperson, LCC, North 24 Parganas.
- 6) Smt. Camille Jhonson, Member, LCC, North 24 Parganas.
- 7) Smt. Nabina Banerjee, Save the Children, North 24 Parganas.
- 8) Smt Jayati Ray, Samity Education Officer, Barasat-1 Block, North 24 Parganas
- 9) Smt Sumita Datta, Protection Officer Domestic Violence, North 24 Parganas.
- 10) Smt Anvesha Ganguly, Protection Officer Domestic Violence, North 24 Parganas.
- 11) Sri Sunayan Das, District Social Welfare Officer, North 24 Parganas.



District Magistrate

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